



**Parent School Support Committee Minutes**

**School name:** Lincoln Elementary Community School

**Address:** 2475 Lincoln Road Route 102 Lincoln NB

**Location:** Multipurpose Room

**Date:** October 16th 2024

**Time:** 6:30 pm

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| **PSSC Members Present:**  Robyn Okane**, Chair**  Samantha Reed**, Vice Chair**  Clay McGee**, Parent Rep**  Open Position**, Parent Rep**  Open Position, **Parent Rep**  Angela Penton, **Teacher Rep**  **\_\_\_\_\_\_\_\_\_\_, Student Rep.**  **Others**  **PSSC Members Regrets:** | **School/DEC Representation Present:**  Fern Touchie**, Principal**  Wallace Carr**, DEC**  **School/DEC Representation Regrets:** |

**Call to Order: 6:35pm by Robyn Okane**

**Approval of the Agenda:**

* Approved by Samantha Reed
* Seconded by Robyn Okane

**Approval of the Minutes from Previous Meeting:**

* Approved by Robyn Okane
* Seconded by Samantha Reed

**Business Arising from the Minutes:**

* **Catchment Letter for LECS**
  + Submitted to Thomas Geburt (DEC Chair) & David McTimoney April 3rd
  + Request to place letter with Sustainability Study Documents April 23rd
  + David responded via email on June 9th indicating he will add this to his “list for further conversation in the fall.” This was shared with PSSC in June.
  + Touch base with David in January 2025

**New Business:**

* **PSSC Guidelines** 
  + Handbook reviewed and provided
  + Signatures required for PSSC members
  + Adding new members – Lincoln Lion’s Club, Community Volunteers, Curious Kids Daycare
  + Fern will reach out to Jenn Carpenter Gleim as a Community Member, along with Letitia or member of the Lion’s Club.
* **PSSC** 
  + Budget suggestions
    - PBIS support (ROARS slips/prizes)
    - Sensory Room ideas
  + Parent Information Night Suggestions – RCMP/Guest Speaker re: Behaviour
* **DEC Report – Wallace Carr**
  + DEC Symposium – May 2025
  + Minister Forum – January 2025
  + Council DEC chairs will be meeting monthly
  + Flags – LECS does not feel that a 3rd flagpole is necessary
* **Principal’s Report – Fern Touchie**
  + New Staff – Pete Yerxa, Tracey Bowmaster (Custodians)
  + AST – Tammy Mainville - SPR & Literacy and Numeracy Support for Home
  + Kindergarten Registration Week
  + PBIS Year 2
  + NB Lead
  + UFLI Implementation K-3
  + SIP Goals Update
  + Safe Schools Week
  + Wabanaki Crosswalk
  + Java Moose Fundraiser
  + Remembrance Day
  + **Events:** OEC Cross Country Oct 18th, Fredericton Playhouse on Oct 21st, Spooktacular Oct 23rd

**Correspondence:**

**Closing Comments:**

* + Select dates for all PSSC meetings for the year – Nov 27th, Jan 22nd, Feb 19th, March 19th, April 23rd, May 21st (social for all parents – get new families involved- key speaker)

**Date of Next Meeting:** Nov 27th, 2024

**Adjournment:** 7:50pm