



**Parent School Support Committee Minutes**

**School name:** Lincoln Elementary Community School

**Address:** 2475 Lincoln Road Route 102 Lincoln NB

**Location:** Multipurpose Room

**Date:** Sept 25th 2024

**Time:** 6:30 pm

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| **PSSC Members Present:**  Robyn Okane**, Chair**  **Open Position, Vice Chair**  Kentrina Jenkins**, Parent Rep**  Clay McGee**, Parent Rep**  Samantha Reed, **Parent Rep**  **,Teacher Rep**  **\_\_\_\_\_\_\_\_\_\_, Student Rep.**  **Others**  **PSSC Members Regrets:**  Chantal Elsemore **– Teacher Rep** | **School/DEC Representation Present:**  Fern Touchie**, Principal**  Wallace Carr**, DEC**  **School/DEC Representation Regrets:** |

**Call to Order: 6:32pm Robyn Okane**

**Approval of the Agenda:**

* Approved by Samantha Reed
* Seconded by Clay McGee

**Approval of the Minutes from Previous Meeting:**

* Approved by Samantha Reed
* Seconded by Robyn Okane

**Business Arising from the Minutes:**

* **Catchment Letter for LECS**
  + Submitted to Thomas Geburt (DEC Chair) & David McTimoney April 3rd
  + Request to place letter with Sustainability Study Documents April 23rd
  + David responded via email on June 9th indicating he will add this to his “list for further conversation in the fall.” This was shared with PSSC in June.

**New Business:**

* **PSSC Guidelines** 
  + Handbook reviewed and provided
  + Signatures required for PSSC members
  + Adding new members – Lincoln Lion’s Club, Community Volunteers, Curious Kids Daycare
* **DEC Report – Wallace Carr**
  + DEC vacancies
  + Public Consultation on School times – after election
  + Major capital budget
  + Notice of Action – brought against the DEC and province – LHHS incident on April 30th
  + Anti bullying
  + 409 study is done and has not been approved by the minister
  + Carleton North K-8 design plans are done but nothing finalized
  + 3 reports reviewed by the DEC
  + French second language presentation
  + 25 Ds with local permits in French Immersion
  + 55 local permits by district
  + Minto – lost Grades 1-2 French Immersion but kept Grades 3 and up
  + PSSC handbook – book completed and revised by January
  + November DEC symposium – Nov 23-24
  + Flag Poles – DEC is looking for a policy. They want 3 flag poles and want PSSC feedback. School Flag? Wolastoq Flag?
  + October 16th 6:30pm for next PSSC meeting as Spooktacular will be on the 23rd
* **Principal’s Report – Fern Touchie**
  + Good start up – recently had some days where staff vacancies were not filled
  + Addition of 0.5FTE School Based School Social Worker to LECS. They will be shared with Hubbard Ave.
  + Bus timings and restructure of 7:40 am recess from outside play to indoor soft start
  + Looking for parent feedback to new Hot Lunch set up on SchoolCash Online and School Messenger App.

**Correspondence:**

**Closing Comments:**

* + PSSC to provide feedback to DEC on addition to 3rd flag for October 16th meeting
  + Next meeting plan to select dates for all PSSC meetings for the year

**Date of Next Meeting:** October 16th 2024

**Adjournment:** 7:59pm approved by Robyn Okane