

**Parent School Support Committee Minutes**

**School name:** Lincoln Elementary Community School

**Address:** 2475 Lincoln Road Route 102 Lincoln NB

**Location:** Multipurpose Room

**Date:** Sept 25th 2024

**Time:** 6:30 pm

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| **PSSC Members Present:**Robyn Okane**, Chair****Open Position, Vice Chair**Kentrina Jenkins**, Parent Rep**Clay McGee**, Parent Rep**Samantha Reed, **Parent Rep** **,Teacher Rep****\_\_\_\_\_\_\_\_\_\_, Student Rep.****Others****PSSC Members Regrets:** Chantal Elsemore **– Teacher Rep** | **School/DEC Representation Present:**Fern Touchie**, Principal** Wallace Carr**, DEC****School/DEC Representation Regrets:**  |

**Call to Order: 6:32pm Robyn Okane**

**Approval of the Agenda:**

* Approved by Samantha Reed
* Seconded by Clay McGee

**Approval of the Minutes from Previous Meeting:**

* Approved by Samantha Reed
* Seconded by Robyn Okane

**Business Arising from the Minutes:**

* **Catchment Letter for LECS**
	+ Submitted to Thomas Geburt (DEC Chair) & David McTimoney April 3rd
	+ Request to place letter with Sustainability Study Documents April 23rd
	+ David responded via email on June 9th indicating he will add this to his “list for further conversation in the fall.” This was shared with PSSC in June.

**New Business:**

* **PSSC Guidelines**
	+ Handbook reviewed and provided
	+ Signatures required for PSSC members
	+ Adding new members – Lincoln Lion’s Club, Community Volunteers, Curious Kids Daycare
* **DEC Report – Wallace Carr**
	+ DEC vacancies
	+ Public Consultation on School times – after election
	+ Major capital budget
	+ Notice of Action – brought against the DEC and province – LHHS incident on April 30th
	+ Anti bullying
	+ 409 study is done and has not been approved by the minister
	+ Carleton North K-8 design plans are done but nothing finalized
	+ 3 reports reviewed by the DEC
	+ French second language presentation
	+ 25 Ds with local permits in French Immersion
	+ 55 local permits by district
	+ Minto – lost Grades 1-2 French Immersion but kept Grades 3 and up
	+ PSSC handbook – book completed and revised by January
	+ November DEC symposium – Nov 23-24
	+ Flag Poles – DEC is looking for a policy. They want 3 flag poles and want PSSC feedback. School Flag? Wolastoq Flag?
	+ October 16th 6:30pm for next PSSC meeting as Spooktacular will be on the 23rd
* **Principal’s Report – Fern Touchie**
	+ Good start up – recently had some days where staff vacancies were not filled
	+ Addition of 0.5FTE School Based School Social Worker to LECS. They will be shared with Hubbard Ave.
	+ Bus timings and restructure of 7:40 am recess from outside play to indoor soft start
	+ Looking for parent feedback to new Hot Lunch set up on SchoolCash Online and School Messenger App.

**Correspondence:**

**Closing Comments:**

* + PSSC to provide feedback to DEC on addition to 3rd flag for October 16th meeting
	+ Next meeting plan to select dates for all PSSC meetings for the year

**Date of Next Meeting:** October 16th 2024

**Adjournment:** 7:59pm approved by Robyn Okane