



## Parent School Support Committee Minutes

**School name:** Lincoln Elementary Community School

**Address:** 2475 Lincoln Road Route 102 Lincoln NB

**Location:** Multipurpose Room

**Date:** Sept 29<sup>th</sup> 2025

**Time:** 6:00 pm

<p><b>PSSC Members Present:</b>  Samantha Reed, <b>Chair</b>  Kristen Sisco, <b>Vice Chair/Secretary</b>  Thomas Lewey, <b>Parent Rep</b>  Kentrina Jenkins, <b>Parent Rep</b>  Laura Long, <b>Parent Rep</b>  Melissa Simmons, <b>Parent Rep</b>  Amber Rumble, <b>Parent Rep</b>  Nance Hetherington, <b>Teacher Rep</b></p> <p><b>PSSC Members Regrets:</b> ·  Erin MacRitchie, <b>Parent Rep</b>  Shauna Pittman, <b>Parent Rep</b>  Courtney Storey, <b>Parent Rep</b>  Linda Dempsey-Nicholson, <b>Community Rep</b></p>	<p><b>School/DEC Representation Present:</b>   Fern Touchie, <b>Principal</b>  Wallace Carr, <b>DEC</b></p> <p><b>School/DEC Representation Regrets:</b> .</p>
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**Call to Order:** 6:02pm

### **Approval of the Agenda:**

- Approved by Kristen Sisco
- Seconded by Samantha Reed

### **Approval of the Minutes from Previous Meeting:**

- Approved by Sam Reed
- Seconded by Kentrina Jenkins

### **Business Arising from the Minutes:**

### **New Business:**

- **PSSC Guidelines**
  - Handbook reviewed
  - Budget
  - Dr Bill Cook and Ms Wendy Carty – Mindful Evening
  - Signatures required for PSSC members
  - Election Required?

- **DEC Report – Wallace Carr**
  - Planning a Minister’s Forum
  - 1 DEC member short (Stanley Doaktown)
  - Provincial Assessments Released
  - DEC Meeting October 23<sup>rd</sup>
  
- **Principal’s Report – Fern Touchie**
  - Enrollment - 156 students
  - Provincial Assessments – Scores are down from previous years
  - ROARS Plan – Year 3; final year of EECD pilot; Solidify processes
  - Review SIP – Focus on Literacy, Math, and PBIS for all K-5 students
  - Hot Lunch/Breakfast Program
  - Library – no librarian this year
  - Mr Collins Retirement – retires this Friday
  - Naming of School Driveway – Marianne Limpert. MLA Mary Wilson and former principal Max White requesting the school name the driveway. District said PSSC would write a letter for request. Waiting to hear back as the suggestion by the district was for them to reach out to Marianne and let her know about request and have her approve. No response since this summer.
    - One concern being if this road sign is on google maps and will it create more traffic or confusion in the school zone.
  - Suggestions for School Improvement?
    - Anonymous Box or online option for parent concerns

**Correspondence:**

**Closing Comments:**

- Plan scheduled meetings for the rest of the year

**Date of Next Meeting:** Mondays seem to work best for the majority. We will look at online options for the winter months and for those who may not be able to join in person. In person meetings will be 6-7pm. Thoughts on virtual meetings in the winter being later. Possibly 7:30 or 8:00pm? Discuss at next PSSC.

- **In person** - Oct 20<sup>th</sup>, Nov 24<sup>th</sup>, April 20th, May 25th
- **Virtually** - Jan 19<sup>th</sup>, Feb 23rd
- **No Meetings** – Dec, March, June
- **Total of 7 meetings (minimum is 6)**

**Adjournment:** 7:15pm